

# Transaction Summary Posted Report

**Cardholder:** EROBINSON  
**Transaction Count:** 7  
**Transaction Total:** 830.08  
**GL Cutoff Date:** 08/19/2013

Order	Vendor Name	Order Description(first line only)	Project	Requestor	Order \$	Total \$ Matched to Date
503164	AMERICAN MANAGEMENT ASSOCIATION CORP	Excel Functions Webinar		Robinson,Emalynn	149.000	149.000
503245	PROSCI INC	Change Management Toolkit		Ramorino,Karen B	400.000	400.000
503803	INSTITUTE OF CULTURAL AFFAIRS	The Complete TOP Facilitator Toolkit		Ramorino,Karen B	166.000	166.000
503834	HRDQ	Personality Styles Inventory		Clarke,Justina L	17.000	17.000
503944	AMAZON.COM	African American Women Chemists		Escover,Jessica	31.100	31.100
504468	AMAZON.COM	Wall Mount for TV		Escover,Jessica	27.980	27.980
504482	SURVEYMETHODS INC	1 month renewal surveymethods.com		Miller,Deborah	39.000	39.000

Merchant	Charged\$
AMERICAN MGMT ASSOC	149.00
PROSCI INC	400.00
INSTITUTE OF CULTURAL AFF	166.00
HRDQ	17.00
AMAZON.COM	31.10
AMAZON MKTPLACE PMTS	27.98
SURVEY METHODS INC	39.00

**Cardholder:** Robinson,Emalynn  
**Card ID:** 1081

Order Number: <b>503164</b>	Last Received Date:									
Order Est. Amt: 149.00	Requestor: Robinson,Emalynn									
Vendor: AMERICAN MANAGEMENT ASSOCIATION CORP										
Merchant/City/State	Bank Posting Date	Amount								
AMERICAN MGMT ASSOC	07/22/2013	149.00								
Order Comments:										
Participation in offsite training AMA webinar.										
Line	Description	Category	Order Qty	UOM	Unit Price	Line Total	Distrib Line	Project	PCT	Amount
1	Excel Functions Webinar	MISC	1.00	EA	149.00	149.00	1	305932	100.00	149.00

## Transaction Summary Posted Report

Order Number: **503245**  
 Order Est. Amt: 400.00  
 Vendor: PROSCI INC

Last Received Date: 07/25/2013  
 Requestor: Ramorino,Karen B

Merchant/City/State	Bank Posting Date	Amount
PROSCI INC	07/24/2013	400.00

Order Comments:

Line	Description	Category	Order Qty	UOM	Unit Price	Line Total	Distrib Line	Project	PCT	Amount
1	Change Management Toolkit	BOOKS	1.00	EA	389.00	389.00	1	305932	100.00	389.00
2	Freight	FRT	1.00	EA	11.00	11.00	1	305932	100.00	11.00

Order Number: **503803**  
 Order Est. Amt: 166.00  
 Vendor: INSTITUTE OF CULTURAL AFFAIRS

Last Received Date: 08/12/2013  
 Requestor: Ramorino,Karen B

Merchant/City/State	Bank Posting Date	Amount
INSTITUTE OF CULTURAL AFF	08/05/2013	166.00

Order Comments:

second receipt

Line	Description	Category	Order Qty	UOM	Unit Price	Line Total	Distrib Line	Project	PCT	Amount
1	The Complete TOP Facilitator Toolkit	BOOKS	1.00	EA	138.00	138.00	1	305932	100.00	138.00
2	Adhesive Spray	OFCEQ	1.00	EA	15.00	15.00	1	305932	100.00	15.00
3	Freight	FRT	1.00	EA	13.00	13.00	1	305932	100.00	13.00

Order Number: **503834**  
 Order Est. Amt: 17.00  
 Vendor: HRDQ

Last Received Date:  
 Requestor: Clarke,Justina L

Merchant/City/State	Bank Posting Date	Amount
HRDQ	08/05/2013	17.00

Order Comments:

Personality Styles Inventory for Heather Jensen

Line	Description	Category	Order Qty	UOM	Unit Price	Line Total	Distrib Line	Project	PCT	Amount
1	Personality Styles Inventory	BOOKS	1.00	EA	17.00	17.00	1	SFS1	100.00	17.00

Order Number: **503944**  
 Order Est. Amt: 31.10  
 Vendor: AMAZON.COM

Last Received Date: 08/09/2013  
 Requestor: Escover,Jessica

Merchant/City/State	Bank Posting Date	Amount
AMAZON.COM	08/08/2013	31.10

Order Comments:

Book for DIO

Line	Description	Category	Order Qty	UOM	Unit Price	Line Total	Distrib Line	Project	PCT	Amount
1	African American Women Chemists	BOOKS	1.00	EA	27.11	27.11	1	300401	100.00	27.11
2	Freight	FRT	1.00	EA	3.99	3.99	1	300401	100.00	3.99

## Transaction Summary Posted Report

Order Number: **504468**  
 Order Est. Amt: 27.98  
 Vendor: AMAZON.COM

Last Received Date: 08/19/2013  
 Requestor: Escover, Jessica

Merchant/City/State	Bank Posting Date	Amount
AMAZON MKTPLACE PMTS	08/19/2013	27.98

Order Comments:

Line	Description	Category	Order Qty	UOM	Unit Price	Line Total	Distrib Line	Project	PCT	Amount
1	Wall Mount for TV	OFCEQ	1.00	EA	16.99	16.99	1	300401	100.00	16.99
2	Freight	FRT	1.00	EA	10.99	10.99	1	300401	100.00	10.99

Order Number: **504482**  
 Order Est. Amt: 39.00  
 Vendor: SURVEYMETHODS INC

Last Received Date:  
 Requestor: Miller, Deborah

Merchant/City/State	Bank Posting Date	Amount
SURVEY METHODS INC	08/19/2013	39.00

Order Comments:

Line	Description	Category	Order Qty	UOM	Unit Price	Line Total	Distrib Line	Project	PCT	Amount
1	1 month renewal surveymethods.com	COMPS	1.00	EA	39.00	39.00	1	305980	100.00	39.00