

# BERKELEY LAB DRINKING WATER GENERAL INFORMATION

## Bottled Drinking Water Provided by DS Services/Alhambra

Bottled water in 5 and 3-gallon sizes.

To set-up services a requisition is not needed. Please email the following information to [Misunchoi@lbl.gov](mailto:Misunchoi@lbl.gov):

- Location & street address, Bldg. & Rm # for water delivery
- Point of contact (the requester's) name, division, email, and phone #
- Quantity & bottle size (deliveries are made bi-weekly, on Friday's)

For self-service, if you know your location/ship to #, email requests to [MGrayson@dsservices.com](mailto:MGrayson@dsservices.com), [key@dsservices.com](mailto:key@dsservices.com), and cc [Misunchoi@lbl.gov](mailto:Misunchoi@lbl.gov). Provide the following information with each request:

- The Acct # (LBNL/Alhambra Account # 2757497)
- The location/ship to #
- City, State, ZIP, Bldg. & Rm # for water delivery
- Point of contact (the requester's) name, division, email, and phone #

### DS Services/Alhambra

Account Rep: Michael Grayson

[MGrayson@dsservices.com](mailto:MGrayson@dsservices.com)

Phone: 707-552-6733x10

General Customer Care: [key@dsservices.com](mailto:key@dsservices.com)

Phone: 866-307-6092

## Water Filtration Units Provided by Waterlogic

Water filtration that can be hooked up to a water source or pipeline.

To set-up new services a requisition must be submitted. If you need more information for unit models & pricing, please contact Procurement Specialist Misun Choi, email [Misunchoi@lbl.gov](mailto:Misunchoi@lbl.gov).

- A requisition must be submitted with the following information:
  - Location & street address, Bldg. & Rm #
  - Unit model type
  - Term (start & end dates of service)
  - Appropriate funding

For self-service, if you have an existing Purchase Order, you may contact Waterlogic directly. Email [customercare@waterlogica.com](mailto:customercare@waterlogica.com) and provide the following information:

- For repair or maintenance services
  - PO #
  - Location & street address, Bldg. & Rm #
  - Point of contact (the requester's) name, division, email, and phone #
  - If available, the serial & unit #

### Waterlogic

Account Rep: Leigh Willis

[leigh.willis@waterlogica.com](mailto:leigh.willis@waterlogica.com)

Phone: 925-326-4103

General Customer Care:

[customercare@waterlogica.com](mailto:customercare@waterlogica.com),

Phone: 888-449-5111 option 2

### For General Water Inquiries –

- Questions, comments or concerns

Please contact Berkeley Lab Procurement Specialist Misun Choi, PH (510) 486-4598, email [Misunchoi@lbl.gov](mailto:Misunchoi@lbl.gov)