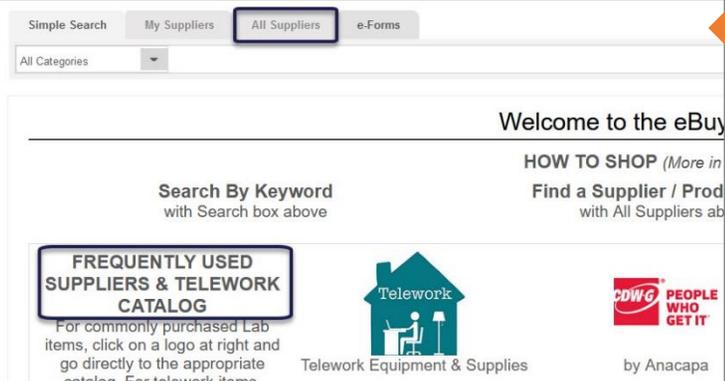
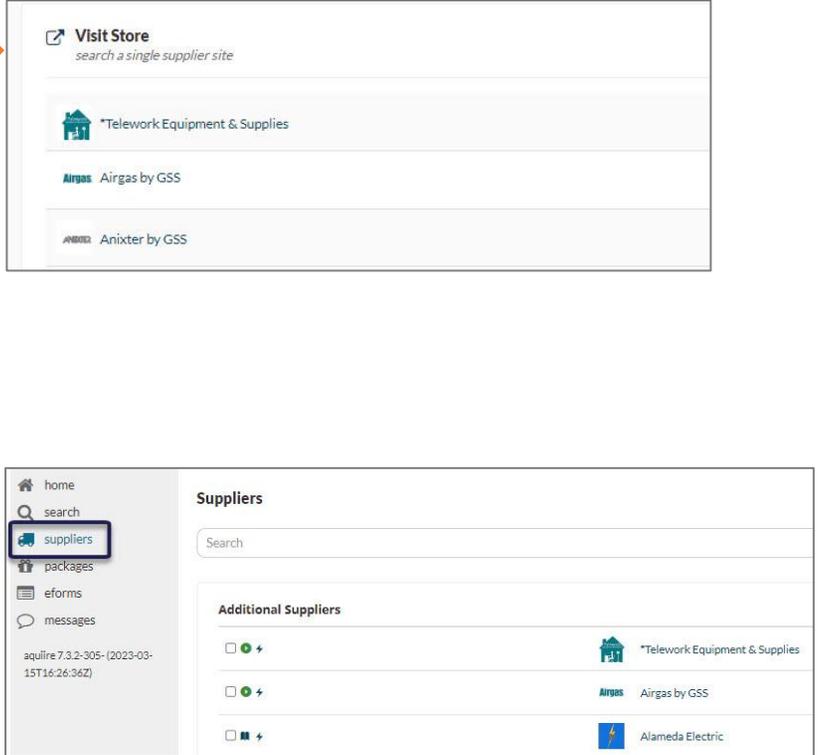


The following guide outlines key navigation changes between the past and new eBuy system. For a complete User Guide on how to use the new system, visit [Tutorials for eBuy Users webpage](#).

Current eBuy Marketplace	SEARCH	Future eBuy Marketplace
	<p>The search functions formerly found here will now be available in these three locations.</p>	
	<p>1: The general search appears on the main page and is conducted <i>for all catalogs</i>.</p>	<p>Welcome Back Reed, Deborah Ann</p>
	<p>2: A search <i>by part number only</i>, called Quick Find, is available in the Search tab from the left side menu.</p>	<p>Quick Find <i>the quick find tool will allow you to search for and find the specific items that you are looking for. up to 50 items may be entered at a time using the sup</i></p>
	<p>3: A search by a <i>single or set of catalogs</i> is available through the Suppliers tab from the left side menu.</p>	



Key Navigation Changes

Current eBuy Marketplace	SUPPLIER CATALOGS	Future eBuy Marketplace
 <p>Simple Search My Suppliers All Suppliers e-Forms</p> <p>All Categories</p> <p>Welcome to the eBuy</p> <p>HOW TO SHOP (More in</p> <p>Find a Supplier / Prod with All Suppliers ab</p> <p>Search By Keyword with Search box above</p> <p>FREQUENTLY USED SUPPLIERS & TELEWORK CATALOG</p> <p>For commonly purchased Lab items, click on a logo at right and go directly to the appropriate catalog. For telework items</p> <p>Telework Equipment & Supplies</p> <p>by Anacapa</p>	<p>Listing of Supplier Catalogs found on the main page and the All Suppliers tab will now be found on the main page under Visit Store and within the Suppliers tab from the left side menu.</p> <p>The Telework Catalog can be found in either location.</p> <p><i>Note:</i> Hosted catalogs, those that are built within the eBuy system, are only available on the Suppliers tab listing.</p>	 <p>Visit Store search a single supplier site</p> <p>Telework Equipment & Supplies</p> <p>Airgas Airgas by GSS</p> <p>Anixter Anixter by GSS</p> <p>home search suppliers packages eforms messages</p> <p>Suppliers</p> <p>Additional Suppliers</p> <p>Telework Equipment & Supplies</p> <p>Airgas Airgas by GSS</p> <p>Alameda Electric</p>

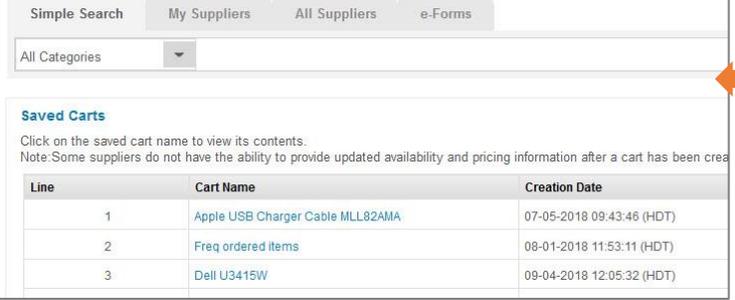
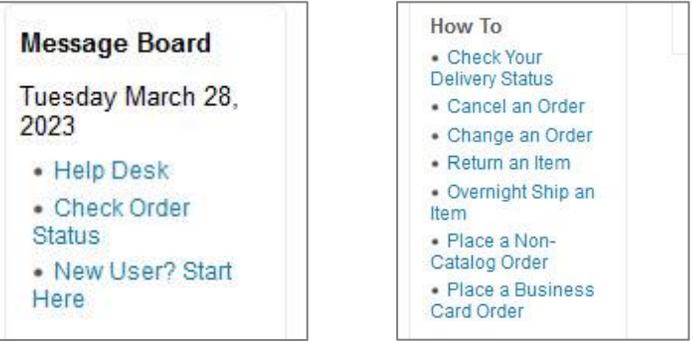


Key Navigation Changes

Current eBuy Marketplace	RECOMMENDED PRODUCTS	Future eBuy Marketplace												
<div data-bbox="239 337 575 493"> <p>RECOMMENDED PRODUCTS</p> <p>Click on a logo at right to shop Lab-recommended products available in eBuy more...</p> </div> <div data-bbox="575 337 737 493">  <p>Ergonomics</p> </div>	<p>Recommended products found on the Main Page will now be found under the Packages tab in the left side menu. Order Guides will include lists of approved ergonomic and furniture items.</p>	<div data-bbox="1192 337 1423 683"> <ul style="list-style-type: none"> home search suppliers packages eforms messages </div> <div data-bbox="1444 337 1927 683"> <p>Packages</p> <p>Order Guide <i>simplify shopping with approved list of items</i></p> <p>ERGO - All equipment 41 items This catalog is for ON-SITE purchases ONLY.</p> <p>ERGO - Chairs - Office Products Catalog 6 items</p> </div>												
Current eBuy Marketplace	CART HISTORY	Future eBuy Marketplace												
<div data-bbox="113 781 842 1068"> <p>Simple Search My Suppliers All Suppliers e-Forms</p> <p>All Categories</p> <p>Cart History</p> <p>Click on the cart name to view its contents. Note: Some suppliers do not have the ability to provide updated availability and pricing information after a cart has been created. In th</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Cart Name</th> <th>Creation Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Checked Out Cart - 2021-11-15 13:50:59.066</td> <td>11-15-2021 09:50:59 (HST)</td> </tr> <tr> <td>2</td> <td>Checked Out Cart - 2021-12-15 13:45:12.471</td> <td>12-15-2021 09:45:12 (HST)</td> </tr> <tr> <td>3</td> <td>Checked Out Cart - 2022-02-01 11:32:14.166</td> <td>02-01-2022 07:32:14 (HST)</td> </tr> </tbody> </table> </div>	Line	Cart Name	Creation Date	1	Checked Out Cart - 2021-11-15 13:50:59.066	11-15-2021 09:50:59 (HST)	2	Checked Out Cart - 2021-12-15 13:45:12.471	12-15-2021 09:45:12 (HST)	3	Checked Out Cart - 2022-02-01 11:32:14.166	02-01-2022 07:32:14 (HST)	<p>Cart history access will change from the main page to the shopping cart in the new system. From the shopping cart, simply click on the Cart History link to see your activity.</p> <p>The Last Active Cart list which currently appears in eBuy will not be available in the new system.</p>	<div data-bbox="1192 813 1976 1235"> <p>< Continue Shopping</p> <p>Shopping Cart Cart History Draft Carts</p> <p>Cart History <i>your shopping cart history</i></p> <p>Showing 1-20 of 68 Results View 20 Per Page</p> <p>Name</p> <p>Purchased Mon Jan 23 22:17:19 UTC 2023</p> <p>Purchased Mon Mar 06 22:34:06 UTC 2023</p> </div>
Line	Cart Name	Creation Date												
1	Checked Out Cart - 2021-11-15 13:50:59.066	11-15-2021 09:50:59 (HST)												
2	Checked Out Cart - 2021-12-15 13:45:12.471	12-15-2021 09:45:12 (HST)												
3	Checked Out Cart - 2022-02-01 11:32:14.166	02-01-2022 07:32:14 (HST)												



Key Navigation Changes

Current eBuy Marketplace	SAVED/SHARED CARTS	Future eBuy Marketplace												
 <p>Simple Search My Suppliers All Suppliers e-Forms</p> <p>All Categories</p> <p>Saved Carts</p> <p>Click on the saved cart name to view its contents. Note: Some suppliers do not have the ability to provide updated availability and pricing information after a cart has been created.</p> <table border="1"> <thead> <tr> <th>Line</th> <th>Cart Name</th> <th>Creation Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Apple USB Charger Cable MLL82AMA</td> <td>07-05-2018 09:43:46 (HDT)</td> </tr> <tr> <td>2</td> <td>Freq ordered items</td> <td>08-01-2018 11:53:11 (HDT)</td> </tr> <tr> <td>3</td> <td>Dell U3415W</td> <td>09-04-2018 12:05:32 (HDT)</td> </tr> </tbody> </table>	Line	Cart Name	Creation Date	1	Apple USB Charger Cable MLL82AMA	07-05-2018 09:43:46 (HDT)	2	Freq ordered items	08-01-2018 11:53:11 (HDT)	3	Dell U3415W	09-04-2018 12:05:32 (HDT)	<p>Saved cart access will change from the shopping cart to the main page, located under the Visit Store list. Make sure you scroll down the entire list of suppliers to see your Saved and Shared Carts items.</p> <p>The ability to view a list of shared carts is a new function.</p>	 <p>Visit Store <i>search a single supplier site</i></p> <p>Saved and Shared Carts <i>reorder items</i></p> <p>Taxonomy Test Sodium molybdate(VI) dihydrate, 99+% Thermo Scientific Chemicals; Packaging: Plastic bottle; Quantity: 100 g FR LABCOAT M SF L 1EA</p>
Line	Cart Name	Creation Date												
1	Apple USB Charger Cable MLL82AMA	07-05-2018 09:43:46 (HDT)												
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Current eBuy Marketplace	ORDER MANAGEMENT & TUTORIAL INFORMATION	Future eBuy Marketplace												
 <p>Message Board</p> <p>Tuesday March 28, 2023</p> <ul style="list-style-type: none"> Help Desk Check Order Status New User? Start Here <p>How To</p> <ul style="list-style-type: none"> Check Your Delivery Status Cancel an Order Change an Order Return an Item Overnight Ship an Item Place a Non-Catalog Order Place a Business Card Order 	<p>Resource material for how to shop, managing orders, tutorial guides, and the Procurement Help Desk information is moving from the left side menu to the main page for ease of use and visibility.</p>	 <p>eBUY Good to Know</p> <p>How to Shop</p> <p>Search across suppliers by using the Search bar above. For more shopping options, from the left side navigation menu:</p> <ul style="list-style-type: none"> Search: Shop by a specific item or supplier Suppliers: Shop from a full list of suppliers and access supplier contact information Packages: Shop ergonomic and Lab preferred products and access your Favorites eForms: Order a non-catalog item <p>eBuy Resources</p> <p>Visit Manage My Orders for how to check overnight shipping, and how to place a non-catalog order.</p> <p>Check out the eBuy Tutorials page to view how to make purchases for Laboratory business purchases.</p>												